

**CITY OF PINE LAKE
REGULAR MEETING MINUTES
February 27th, 2024 at 7:00 PM
Council Chambers
459 Pine Drive, Pine Lake, GA**

Call to Order: Mayor Brandy Hall called the Regular Meeting to order at 7:00pm.

Present: Mayor Brandy Hall, Mayor Pro Tem Jean Bordeaux, Council Member Augusta Woods, and Council Member Jeff Goldberg. Also present were City Manager ChaQuias Miller-Thornton, Chief of Police Sarai Y'hudah-Green, City Attorney Susan Moore, and Assistant City Clerk Ned Dagenhard. Council Member Thomas Torrent was not in attendance.

Announcements/Communications

None.

Adoption of the Agenda of the Day

Mayor Pro Tem Bordeaux moved to adopt the Agenda of the Day; Council Member Goldberg seconded.

No discussion took place.

Mayor Hall called for a vote, and the Council voted unanimously in favor of the motion.

The motion carried.

Adoption of Minutes

- **Special Called Meeting – February 8th, 2024**
- **Regular Meeting – February 13th, 2024**

Council Member Woods moved to adopt the Minutes from both the February 8th, 2024 Special Called Meeting and the February 13th, 2024 Regular Meeting; Mayor Pro Tem Bordeaux seconded.

No discussion took place.

Mayor Hall called for a vote, and the Council voted unanimously in favor of the motion.

The motion carried.

Old Business

None.

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New Business

1. Resolution R-03-2024 – Confirmation of Executive Session February 8, 2024

City Manager Miller-Thornton introduced R-03-2024 as affirming 1) the presence of the Mayor, Council Members, and City Attorney at the Executive Session held on February 8th, 2024 at 7:30pm, 2) that the Executive Session was held on a basis specified in the Official Code of Georgia (Annotated), and 3) the authority of the Mayor to execute the Resolution.

Mayor Pro Tem Bordeaux moved to approve Resolution R-03-2024; Council Member Woods seconded.

No discussion took place.

Mayor Hall called for a vote, and the Council voted unanimously in favor of the motion.

The motion carried.

2. SAFEbuilt – CPI Notification – Increase in Fee Schedule

City Manager Miller-Thornton introduced the item for consideration by City Council. SAFEbuilt, Pine Lake's contracted building inspection authority, is raising their service fees. Since SAFEbuilt assesses its fees as a percentage of the total amount collected at permit issuance, the increase does not affect the City's fee schedule.

Mayor Pro Tem Bordeaux moved to approve the proposed Increase in Fee Schedule by SAFEbuilt; Council Member Woods seconded.

A brief discussion took place, regarding the influence project size bears on the length of an inspection, and comparable use of SAFEbuilt as a vendor in neighboring municipalities.

Mayor Hall called for a vote, and the Council voted unanimously in favor of the motion.

The motion carried.

3. Resolution R-04-2024 – FY2023 Budget Amendment – Year End Reconciliations

City Manager Miller-Thornton introduced Resolution R-04-2024, which reconciles actual incurred revenue and expenditures against the FY2023

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Budget as adopted.

Council Member Goldberg moved to approve Resolution R-04-2024; Mayor Pro Tem Bordeaux seconded.

A brief discussion took place.

Mayor Hall called for a vote; the Council voted unanimously in favor of the motion.

The motion carried.

4. Resolution R-05-2024 – FY2024 Budget Amendment – Lease Allocation

City Manager Miller-Thornton introduced Resolution R-05-2024, which moves the allocation of a GMA lease for a new leaf collection machine into FY2024, as well as the associated expenditure, since arrival of- and payment for- the item was delayed into 2024.

Mayor Pro Tem Bordeaux moved to approve Resolution R-05-2024; Council Member Woods seconded.

No discussion took place.

Mayor Hall called for a vote; the Council voted unanimously in favor of the motion.

The motion carried.

5. Release of Claims and Covenant Not to Sue

City Attorney Susan Moore introduced the measure, citing the Executive Session which took place February 8th at 7:30pm.

Mayor Pro Tem Bordeaux moved to approve the Release of Claims and Covenant Not to Sue; Council Member Goldberg seconded.

No discussion took place.

Mayor Hall called for a vote; the Council voted unanimously in favor of the motion.

The motion carried.

Reports and Other Business

ChaQuias Miller-Thornton — City Manager (Director of Administration, Courts and Public Works)

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Please refer to the link to access the City Manager's report dated February 27th, 2024. Please email neddagenhard@pinelakega.net to request a copy or call (404) 999- 4931 to schedule an appointment to review the copy on file.

Chief Sarai Y'Hudah-Green — Chief of Police, Public Safety

Please refer to the link to access the Police/Public Safety report dated February 27th, 2024. Please email neddagenhard@pinelakega.net to request a copy or call (404) 999- 4931 to schedule an appointment to review the copy on file.

Mayor

Mayor Hall announced that she had performed a walk-through with John Wierville, a shepherd who has been contracted to assist with removal of overgrowth along the Pine Lake dam and inner berm. The Mayor stated that the project is progressing well, and that a previous issue with coyotes on site is on the decline.

Mayor Hall announced that she had met with Council Members Woods and Torrent regarding the Poplar Park development, as the City awaits encumbrance of funds from DeKalb County.

Mayor Hall relayed a message from Senator Kim Jackson's office, stating that the bill to amend the Charter of the City of Pine Lake, as well as a bill to annex commercial properties currently within Pine Lake city limits, would be introduced that week.

Finally, the Mayor notified attendees that the next Regular Meeting of City Council will be held at 6:00pm.

City Council

Council Member Goldberg alerted the Mayor and Council to the arrival of a seasonal imperative, the trimming of Pine Lake's alder trees.

Pine Lake News

Starting March 12th, all City Council meetings will be held at 6:00 PM rather than 7:00 PM.

Meetings held on the second Tuesday of each month at 6:00 PM will be designated as work sessions. It is the intent of the city council to use work sessions for staff reports, presentations, discussion, public comment, and preview of items expected on the agenda at the regular meeting. No votes will be taken at the work session unless a special called meeting is requested.

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Regular council meetings will be held on the last Tuesday of each month at 6:00 PM. During these meetings, public comment will be heard, announcements and communications will be shared, and issues will be discussed and voted on.

Upcoming Events

Wednesday February 28th Candidate Forum: 7:00 – 8:00 PM in the Beach House and on Zoom. PLAIN will host a forum for residents to meet and hear from the candidates for City Council as they answer questions from the community. The form to submit questions to our candidates has now closed to allow our moderator time to organize the questions in advance of the forum. [Zoom Link](#) For additional information see the February 2024 edition [PLAIN and Simple News](#)

Saturday, March 2nd EASTER GRAS: 10:00 AM - 12:30 PM in the Beach House. [For additional information see the February 2024 edition of PLAIN and Simple News.](#)

Saturday, March 9th PLAIN RECYCLING: 10:00 AM - 12:00 PM For additional information see the February 2024 edition of [PLAIN and Simple News.](#)

March 12th Elections: On [March 12th](#), 2024, a special election will be held in conjunction with the 2024 Presidential Preference Primary Election, to fill the unexpired Council term of Brandy Hall which is set to expire December 31, 2025. Two candidates have qualified for this election, Tom Ramsey and Tommie Storms.

Advanced voting will be held Monday, February 19th through Friday, March 8th, 2024. For all Dates and Locations link to [DeKalb County Advance Voting.](#)

The special election will be held in the regular polling place, City of Pine Lake Clubhouse, 470 Clubhouse Drive, Pine Lake, Georgia 30072. The polls will open at 7:00 AM and close at 7:00 PM

Adjournment: Council Member Goldberg motioned for adjournment at 8:00pm.

Ned Dagenhard
Assistant City Clerk

ChaQuias Miller-Thornton
Acting City Clerk